

West Bengal Pollution Control Board
Department of Environment, Govt. of West Bengal

**Tender document
for
Annual Maintenance Contract
of
Fire Protection System, Fire Alarm System in Office-cum-
Lab Complex of West Bengal Pollution Control Board,
Barrackpore Regional Office at Panpur More, Narayanpur ,
Kankinara , 24 Pgs (N)**

**Invited by :
West Bengal Pollution Control Board
Barrackpore Regional Laboratory
Panpur More, Narayanpur , Kankinara
24 Pgs (N) , PIN-743126**



WEST BENGAL POLLUTION CONTROL BOARD
(Department of Environment,
Govt. of West Bengal)
Barrackpore Regional Laboratory,
Panpur More, P.O. Narayanpur, Kankinara,
24-Pgs (N), Pin -743 126

Web : www.wbpcb.gov.in

Memo No: -140/WBPCB/BRL/OHS/FIRE/2021

Date: 14.08.2026

TENDER NOTICE

1) Sealed tender are hereby invited on item wise rate basis for the undernoted works as per schedule (with terms & condition) attached herewith from the bonafide, reliable and resourceful contractors having the experience of similar type of works for which this tender is invited.

2) Tender will be accepted only from those who will submit the documentary evidence as follows:

i. The Agency should have experience in AMC job (AMC of fire-fighting system) for a period of not less than 02 (two) years in Govt./Semi Govt. organization/ Universities/Research Centre/PSU/large industry during the last 12(twelve) years prior to the date of issue of this NIT is to be furnished.

Or

ii. The Agency should have execute at least one job in erection and commissioning of firefighting systems (Fire detection with Fire Alarm/Fire Extinguisher) in Govt./Semi Govt. organization/ Universities/Research Centre/PSU/large industry during the last 12(twelve) years prior to the date of issue of this NIT is to be furnished. And

iii. Valid Trade License

iv. GST registration no.

v. Pan No.

vi. Professional Tax Paid Challan (Latest IT return)

3. Bid Document

Prospective bidders may download a complete set of Bid Document from the website:

<http://www.wbpcb.gov.in/tenders>. This is the only mode of collection of Bid Document. Details of Bid submission procedure is given below.

Bid Document should be submitted, within the due date and time, in the box kept in the 1st Floor of Barrackpore Regional Office cum Laboratory, WBPCB, Panpur More, P.O.: Narayanpur, 24-Pgs(N), Pin-743 126, at free of cost on any working day (except Saturdays, Sundays and Holidays)

4. Bidding Procedure

This bidding takes simultaneous bidding procedure in two-part bidding system.

Part-1: Techno-Commercial Bid.

Part-2: Financial Bid.

All the eligible and interested bidders are required to submit Bid in one covering sealed envelope super scribing Bid for "Annual Maintenance of Fire Fighting System , Fire Alarm System in Office cum Lab Complex of Barrackpore Regional Office of West Bengal Pollution Control Board", Panpur More , Narayanpur , Kankinara , 24 Pgs (N) , PIN – 743126. consisting of two separate sealed envelopes for:

Techno-Commercial Bid including all qualifying documents of bidder like (a) Valid Trade License; (b) PAN; (c) GST Registration Number (if any); (d) Latest IT Return

Financial Bid (duly filled in Financial Bid Form)

This notice will form a part & parcel of the Bid Document

5. Bid Submission

All the documents for the Bid shall be submitted to the address and at the time & date designated by the Board as follows:

To

The Scientist & In-Charge,
West Bengal Pollution Control Board,
Barrackpore Regional Laboratory,
Panpur More, P.O.: Narayanpur,
24-Pgs(N), Pin- 743 126, West Bengal.

5.1 Properly filled in Bid Document in sealed envelope super-scribing "Annual Maintenance of Fire Fighting System , Fire Alarm System in Office cum Lab Complex of Barrackpore Regional Office of West Bengal Pollution Control Board", Panpur More , Narayanpur , Kankinara , 24 Pgs (N) , PIN – 743126 should be submitted into the Box mentioned "Annual Maintenance of Fire Fighting System , Fire Alarm System in Office cum Lab Complex of the Barrackpore Regional Office of West Bengal Pollution Control Board" kept at the 1st Floor of Barrackpore Regional Office cum Laboratory, WBPCB, Panpur More, P.O.: Narayanpur, 24-Pgs(N), Pin-743 126.

5.2 Bids in the form of Telex, Facsimile, Telegram or Email will not be accepted. Only the complete documents Specified above, received in hard copies at the place and time, will be considered.

5.3 The Bid once opened shall not be returned to the Bidders regardless of the result of the Bid.

5.4 The Bids received after the specified time and date mentioned below, for whatever reason, shall be declared "Late" and rejected and will be returned unopened to the bidder

6. Time Schedule:

SL. NO.	Description of Activity	Tentative Date & Time
1	Uploading Bid Document in WBPCB Website	20.08.2026 at 11:00 AM
2	Downloading of Bid Document start from	20.08.2026 at 11:30 AM
3	Bid submission start date	21.08.2026 at 1:00 PM
4	Bid submission closing date	07.09.2026 at 2:00 PM
5	Bid opening date	07.09.2026 at 4:00 PM

The tenders will be opened 07.09.2026 at 4.00 P.M. during which tenderers or their authorized representatives may remain present..

7) Rate should be quoted item wise both in figure and words.

8) The acceptance of the tender will rest with the West Bengal Pollution Control Board who does not bind itself to accept the lowest quotation and reserves to itself the authority to reject any or all of the quotations received and to place order to one or more firms without assigning any reason whatsoever and the Tenderer shall have no claim towards revision of rates or other condition if his rate is accepted.

9) No advance payment will be made. However, payment will be made after completion of the work on submission of the bill in duplicate.

10) All the materials should be supplied after prior approval of Scientist-in-Charge of the works.

11) This notice will form a part & parcel of the conditions to be followed and duly signed and submitted with the tender.

For amendment in bidding documents or extension of bid submission date, if any, bidders are requested to visit website <http://www.wbpcb.gov.in/tenders>.

Important: Bidders are expected to examine the Bid Document carefully and are deemed to have received and read all documents. It shall be the responsibility of the Bidder to request copies of any missing documents. Failure to do so will be at Bidder's risk.

Name of Work	Place of Work	Period of work	Cost of tender paper	Earnest Money (To be deposited at the time of submission of tender)
Annual Maintenance of Fire Protection System, Fire Alarm System in Office-cum- Lab Complex of West Bengal Pollution Control Board at Barrackpore Regional Office at Panpur More, P.O.: Narayanpur, Kankinara, 24-Pgs (N), PIN-743126	West Bengal Pollution Control Board, Barrackpore Regional Office cum Laboratory complex, Panpur More, P.O.: Narayanpur, Kankinara, 24-Pgs (N), PIN-743126	12 (twelve) months	Free of Cost	NIL

Sanku
Scientist & In-Charge

Barrackpore Regional Laboratory
Date : 14.08.2026

25/7/21/40
Memo No: -140/WBPCB/BRL/OHS/FIRE/2021

West Bengal Pollution Control Board forwarded for information and necessary action to: -

1. Chief Engineer (O&E) / The Chief Engineer – (Planning& EIM) Paribesh Bhawan, Bidhannagar, Kolkata – 106
2. The Chief Scientist, WBPCB, Paribesh Bhawan, Bidhannagar, Kolkata – 106
3. Finance Accounts Manager , WBPCB, Paribesh Bhawan, Bidhannagar, Kolkata – 106
4. The Environmental Engineer-Barrackpore, RO with a request to arrange to display in regional office notice board for wide circulation. Notice Board of Barrackpore Regional Office
5. The Chairman, Bhatpara Municipality, Bhatpara, 24-Pgs(N).
6. The B.D.O, Barrackpore -I, Panpur , 24 Pgs(N)
7. Smt. Indrani Sengupta, Computer Operator -With a request to up-load the matter for displaying in the website of Board
8. P.A to Chairman , WBPCB
9. P.A to member Secretary , WBPCB

[Sl. No. 5 & 6 with a request for wide circulation through their Notice Board.]

Sanku
14.8.26
Scientist & In-Charge
Barrackpore Regional Laboratory

GENERAL RULES AND INSTRUCTIONS FOR THE GUIDANCE OF TENDERERS

1. Sealed tender are hereby invited on behalf of West Bengal Pollution Control Board at Barrackpore Regional Laboratory at Panpur More, Narayanpur, Kankinara, 24 Pgs (N), PIN-743126.
2. Contract documents consisting of the schedule of quantities of the various classes of work to be done, and the set of conditions of contract to be complied with by the person whose tenders may be accepted, can be seen/ collected from West Bengal Pollution Control Board, Barrackpore Regional Laboratory at Panpur More, Narayanpur, Kankinara, 24 Pgs (N), PIN-743126 any working day except on Saturdays, Sundays and Govt. Holidays
3. Incomplete applications will be rejected. The Board at it's discretion may verify all credentials and inspect applicant's executed works to satisfy itself about the credibility of the tenderer.
4. The Tenderers should quote in figures as well as in words the rate and amount tendered by them. The amount for each item should be worked out and maintained and the requisite totals should also be given.
5. All corrections shall be attested by the initials of the tenderers with seal of the firm. In case any discrepancy/ difference is found on checking between rates quoted by the tenderer in words and figures or in the amount worked out by him, the following procedure shall be followed:
 - a) When there is a difference between the rates in figures and in words, the rate which correspondence to the amount worked out by the tenderers, shall be taken as correct.
 - b) When the amount of any item is not worked out by the tenderers or it does not correspond with the rate written either in figures or in words, then the rate quoted by the tenderers in words shall be taken as correct.
 - c) When the rate quoted by the tenderers in figures and in words tallies but the amount is not worked out correctly, rate quoted by the contractor shall be taken as correct and not the amount.
 - d) Amendments as mentioned above shall be based on the tender marked "Original" only.
6. When a tenderer signs a quotation in an Indian language, the tendered amount and the total amount quoted should also be written in the same language. In the case of illiterate tenderers the rates or the amounts tendered should be attested by a witness.
7. The acceptance of a tender will rest with the West Bengal Pollution Control Board which does not bind itself to accept the lowest tender and reserves to itself the authority to reject any or all of the tenders received and to place order on one or more firms without assigning any reason whatsoever. All tenders in which any of the prescribed conditions is not fulfilled or are incomplete in any respect are liable to be rejected. However, should it is felt necessary by the Tender committee, rate may be lower down by way of inviting Bid.
8. The Board reserves the right to accept the tender in full or in part and the tenderer shall have no claim towards revision of rates or other conditions if his/her tender is accepted in parts.
9. Canvassing in connection with quotations is strictly prohibited and the quotation submitted by the tenderers who resort to canvassing will be liable to rejection.
10. On acceptance of the quotation, the name of the accredited representative(s) of the tenderers who would be responsible for taking instructions from the Board shall be communicated to the Board by the tenderers.
11. Special care should be taken to write the rates in figures as well as in words, in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures, the words 'Rs.' should be written before the figure of rupees and words 'P' after the decimal figures, e.g. Rs. 2.15 P. and in case of words, the word 'Rupees' should precede and the word 'Paisa' should be written at the end, unless the rate is in whole rupees and followed by the words 'only' it should invariably be up to two decimal places. While quoting the rates in schedule of quantities, the word 'only' should be written closely following the amount and it should not be written in the next line.
12. The Board does not bind it-self to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the tenderers shall be bound to perform the same at the rate quoted.
13. The tender for works shall remain open for acceptance for a period of **120 days** from the date of opening of tenders. If any tenderer withdraws his tender before the said period, then the Employer shall be at liberty to forfeit Earnest Money paid along with the tender or penal action shall be contemplated against tenderer as applicable.
14. The tender for the work shall not be witnessed by a contractor or contractors who himself/ themselves has/ have tendered or who may and had/ have tendered for the same work. Failure to observe this condition would render tenders of the contractors tendering as well as witnessing the quotation liable to summarily rejection.
15. It will be obligatory on the part of the tenderer to tender and sign quotation documents for all the component parts and that, after the work is awarded, he/she will have to enter into an agreement for each component with the competent authority in the West Bengal Pollution Control Board.
16. No claim shall be entertained or no benefit shall be arrived at out of any typographical, arithmetical and clerical mistakes in the papers viz. in schedule of quantities, specification, terms and conditions etc.
17. Running Account bill shall be paid against up to date work done on quarterly basis against the production of bill in triplicate after successful completion of AMC job on the basis of actual measurement of work by A/c. Payee cheque/NEFT/RTGS.
18. Security Deposit @ 3% will be deducted from every progressive bills raised by the firm. The Security Deposit will be refunded after successful completion of works.

19. In case the services are not available at the office complex either during office hours or beyond office hours liquidated damage shall be applied @ 0.5% of the total cost per week of delay subjected to the maximum 3% of the total cost from the contractor's bill apart from taking other law-full action in case of any accident etc.
20. If State Board is not satisfied with your performance, the Work orders may be terminated at any time without assigning any reason by giving 1(One) month notice. For this purpose, decision of State Board is final and binding on all the parties of this agreement.
21. The contract/work order will be given for a period of one year initially. However, the contract can be renewed for a period of another two years on mutual consensus subject to the satisfactory performance
- 22 For evaluation/assessment of tender, base rate/amount offered by the bidder will be considered (without of GST)

Gargi Ghosh 14/08/26
For and on behalf of West Bengal Pollution Control Board

Scientist & In-Charge
Barrackpore Regional laboratory

SMT. GARGI GHOSH
Scientist & In-Charge
Barrackpore Regional Laboratory
West Bengal Pollution Control Board

FORM OF TENDER

(To be filled up by the Tenderer)

To
Scientist & In-charge
West Bengal Pollution Control Board
Barrackpore Regional Laboratory,
Panpur More, P.O. Narayanpur, Kankinara,
24-Pgs (N), Pin -743 126.

Sir,

Ref: Annual Maintenance of Fire Fighting System, Fire Alarm system in Office-cum-Lab Complex of West Bengal Pollution Control Board at Barrackpore Regional Office, Panpur More, Narayanpur, Kankinara , 24 Pgs (N) , PIN-743126

1. I / We refer to the tender notice published in the Notice Board and website of WBPCB for Annual Maintenance of Fire Fighting System, Fire Alarm system in Office-cum-Lab Complex of West Bengal Pollution Control Board at Barrackpore Regional Office at Panpur More, Narayanpur, Kankinara , 24 Pgs (N) , PIN-743126.
2. I/ We do hereby offer to perform, provide, execute, complete and maintain the works in conformity with the approved drawings, conditions of contract, specifications, bill of quantities for the total value of Rs.....at the respective rates quoted in the bill of quantities.
3. I/We have satisfied myself/ ourselves as to the site conditions, examined the drawings and all aspects of the tender conditions, subject to above, I/We do hereby agree, should this tender be accepted in whole or in part, to :
 - a) Abide by and fulfill all the terms and provisions of the conditions annexed hereto.
4. I/ We understand that you are not bound to accept the lowest or any tender you receive.

Name of Partners/ Director of our Firm :

- i)
- ii)
- iii)
- iv)

Yours faithfully

Signature _____
Designation _____

ARTICLES OF AGREEMENT

ARTICLES OF AGREEMENT made the _____ day of _____ between the West Bengal Pollution Control Board at Barrackpore Regional Laboratory, Panpur More , Narayanpur , Kankinara , 24 Pgs (N), PIN-743126(hereinafter called "the Employer") of the one part and _____ (hereinafter called "the Contractor of the other part).

WHEREAS the Employer is desirous of executing the Annual Maintenance of Fire Fighting System , Fire Alarm system in Office-cum-Lab Complex of West Bengal Pollution Control Board at Barrackpore Regional laboratory , Panpur More , Narayanpur , Kankinara , 24 Pgs (N), PIN-743126

AND WHEREAS the Contractor has agreed to execute upon and subject to the conditions set forth herein and schedule of Items and quantities, General conditions of Contract, specifications and all correspondences exchanged by or between the parties from the submission of tender till the award of work, both letters inclusive. (all of which are collectively hereinafter referred to as "the said conditions) the works shown upon the said drawings and/ or described in the said specification and included in the schedule of items and quantities at the respective rates therein set forth amounting to the sum as therein arrived at or such other sum as shall become payable thereunder (Hereinafter referred to as "the said contract amount").

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said contract amount to be paid at the time in the manner set forth in the said conditions, contractors shall upon and subject to the said conditions execute and complete time work shown upon the said drawings and described in the said specifications and the schedule of items and quantities.
2. The Employer shall pay the contractor the said contract amount, or such other sum as shall become payable, at the times and in the manner specified in the said conditions.
3. The said conditions and Appendices thereto shall be read and considered as forming part of this Agreement, and the parties hereto shall respectively abide by, submit themselves to the said conditions and perform the agreements on their part respectively in the said conditions contained.
4. The drawing, agreements and documents mentioned herein shall form the basis of this contract.
5. This contract is neither a fixed Lump Sum contract nor a piece work contract but is a contract to carry out the work as per the scope described and to be paid for according to actual work done at the rates contained in the Schedule of Rates and probable quantities or as provided in the said conditions.
6. The Employer reserves to itself the right of altering the drawings and nature of the work by adding to or omitting any items of work of having portions of the same carried out without prejudice to this contract.
7. Time shall be considered as the essence of this contract and the contractor hereby agrees to commence the work on the day on which he is instructed to take possession of the site or from day mentioned in the of acceptance letter whichever is earlier.
8. All payments by the Employer under this contract will be made only at Kolkata.
9. Any dispute arising under this Agreement shall be referred to arbitration in accordance with the stipulation laid down in the general conditions of contract.
10. That the several parts of this contract have been read by the contractor and fully understood by the contractor.

IN WITNESS WHEREOF the Employer and the Contractor have set their respective hands to these presents and two duplicates hereof the day and year first herein above written.

SIGNED AND SEALED AND DELIVERED BY (for Contractor)

In the capacity of _____

On Behalf of _____

In the presence of

(7) _____

Address: _____

(2) _____

Address: _____

SIGNED AND SEALED AND DELIVERED BY

(for Board)

In the Capacity of _____

On Behalf of _____

In the presence of

(8) _____

Address : _____
(2) _____
Address: _____

Annexure-I

Special Conditions of Contract (SCC) and Technical Specifications:

1. **Scope of Work and Maintenance Schedule:**
2. No major or special repair or overhauling of any equipment such as Fire Fighting/Fire Alarm Panels, Batteries and Hooters ,Detectors are covered in the scope of work. However, prevention and routine maintenance including servicing, minor rectification, re-filling of Fire Extinguishers (all types) will be the responsibility of the Agency.
3. The Agency will promptly inform WBPCB as soon as occurrence of any major defect in the systems so that the matter can take advance action towards its rectification and procurement of any materials required for that purpose.
4. An Evacuation Plan & Emergency Fire Notice has to be prepared by the Agency in consultation with the WBPCB.
5. Materials (Consumables) used shall be ISI quality or of approved quality only from WBPCB.
6. All minor tools and tackles are to be arranged by the contractor at his own cost and nothing extra will payable on this account.
7. Space for storage of tools and plants facility will be provided to the agency by WBPCB free of cost.
8. The complete bio-data of all the manpower deployed by the agency should be submitted to the WBPCB for approval.
9. Contractors are required to bring all the necessary equipment and safety items for smooth functioning of maintenance work obeying Occupational Health and Safety Measurements.
10. The Stationery, register, pens & pencils required for maintaining record will be arranged by the contractor on its own.
11. The agency should depute an Authorized representative/Supervisor for coordination with the WBPCB and their maintenance team for smooth functioning of maintenance work.
12. The tenderers shall visit the site and shall satisfy him-self as to conditions under which the work is to be performed. He shall also check and ascertain the condition of the complete Fire Fighting and Fire Alarm System, the locations of any existing structures or equipment or any other situation, which may affect the work. No extra claim for ignorance or on the ground of insufficient description will be allowed at a later date.
13. No employee / manpower deployed for the said job shall consume alcohol, cigarette/bidies/cigar/gutka and use chew gum etc. or do any such act that spoils the house keeping work. If anybody is found to be consuming the same, then a suitable financial penalty will be recovered from the agency without forfeiting WBPCB's right to expel the defaulting person from the Plaza forever.

Scope of Work

1. The firm will maintain the logbook for maintenance as detailed below.
 - a) After each maintenance/Testing the test detailed to be entered in the maintenance register with dates and result achieved.
 - b) After carrying out each test, the entry in the register to be got counter signed from the WBPCB's Officers. Without prior approval, no fitting/material will be removed for repairs. It will be contractor's responsibility to provide alternative temporary arrangement of such items for the period. The item is repaired and put back in to position so that the system remains fully functional all the time.
2. The Contractor will conduct periodical fire drill at site as per direction of the engineer in charge including imparting training to the users staff in the use of the fire fighting systems & Extinguishers etc.
3. The checking and maintenance of the batteries for the system shall be done including maintaining specific gravity and distilled water level. However, replacement of defective batteries is not covered in the Scope of this work.
4. The firm shall maintain each fire zone.
5. The servicing of the system shall be done smoothly including fire detector system and random checking and heat detectors periodically by heat and smoke.
6. The system shall be kept in fully working condition till completion of contract. The firm will arrange handing over of the total system in fully functional condition on completion of the contract.
7. The demonstration drill of the working of the system shall be given once a month as and when desired by the Scientist-in-charge or as per his direction.
8. All the material to be supplied for replacement of parts shall be ISI make /approved.
9. The firm shall depute one qualified Electrical Engineer to check the whole system once in every month and shall maintain a test record signed
10. by them and got countersigned by their visit from the Scientist In-Charge of the employer i.e. WBPCB. The firm shall submit a list of person deployed for the work.

The department will provide Water and Electricity at free of cost for its running and maintenance.

11. Department shall be in no way be involved in any dispute of whatever kind between the contractor & the staff engaged by him.
12. Contractor would be bound to execute such additional item which can be termed as logical essential & necessary (even though not listed in schedule of work) for the effective execution of the work in totally rates for such extra items of work shall be rationally analysed /derived & would be binding on the contractor.
13. Refilling of Fire Extinguishers (all types) will be arranged by the agency at their own cost.
14. The contractor undertaking the job is advised to verify the particular as detailed in annexure & satisfy itself as regards to the conditions & quantity. On termination of the contract the contractor shall have to hand over the installation in good working condition.

17. List of main equipment's of firefighting, fire alarm and Public Address system:-

- (i) Microprocessor base 12 Zone Conventional Main Fire Alarm Panel complies with matrix LCD Display integration along with two nos. (2x24 V), 7 AH Exide Make Maintenance Free Battery, Battery Charger with rack and including all accessories inbuilt public address system.
- (ii) Conventional type photothermal Smoke – cum – Heat detector (Multi criteria), LPCB approved with mounting based and all other required accessories.
- (iii) Supply, Installation, Testing and Commissioning of Manual Call Point Operates on 24 DC, one Number C & N C Output, with all accessories
- (iv) Hooter cum Sounder on 24 V DC 100 DB @ 1 meter with all accessories.
- (v) Conventional type Response indicator, with all other required accessories.
- (vi) ISI marked (IS:15683:2006) Carbon-did- oxide type fire extinguisher of 4.5 kgs. Capacity, CO₂ gas. - 01 Nos.
- (vii) ISI marked (IS:15683:2006) ABC DRY POWER type fire extinguisher of 4 Kgs. Capacity.- 14 Nos
- (viii) ISI marked (IS: 15683:2006) Water type fire extinguisher of 9Lt. Capacity – 03 Nos.
- (ix) ISI marked (IS:15683:2006) Mechanical Foam type of 9 lt. Capacity - 01

MAINTENANCE SCHEDULE

Maintenance of Fire Alarm, Fire alarm System.

The following work/checks are required to be performed on Monthly basis and record all the activities in the log book with date and time.

1. Monthly Checks:

- a. Check the power supply positions of all the panels in various floor and building.
- b. Check the Led of Panels through lamp test switch.
- c. Check the healthiness of the batteries from low induction.
- d. If batteries are used in any day around 8 hrs. at the time of main failure, battery should be boost charge.
- e. Check and fault in indicated on any of the panels, rectify the same immediately.
- f. Operational readiness of system during mains failure.
- g. Check Battery water level and specific gravity.
- h. Check the fine circuit of each zone from the panels.
- i. Check whether signals of fire and fault get transmitted from zonal panel to main panel.
- j. Performance check of the hooters should be done. Performance check of manual call points.
- k. Check fault circuit of each zone by actually disconnecting wire by removing a detector.
- l. Check the circuits of actual smoke to once detector of each zone.
- m. Cleaning of all types of detectors with a cloth piece from outside.
- n. Clean all the detectors with cleaner.
- o. Performance of system and smoke detector.

Note:

1. However, in case of any emergency (in any number of times), the agency should visit/attend the call/issue/defect within 48 hours.
2. No tools & plants shall be supplied by the Department.
3. Distilled water for batteries, cleaning materials such as Vim/Surf/Cotton/Old Dhotis, Pilot Lamp for indicating lamp, PVC tape etc. gland dori, grease for pump and motors shall be supplied by the contractor.
4. All spare parts and consumables required in main/zonal control panels like resistance, capacitors and all cords shall be repaired/replaced free of cost.
5. The contractor will arrange inspection of all fire System in Barrackpore Regional Office cum Laboratory, Panpur More, Kankinara from an experienced Personnel having speciality in this field once in a month for smooth operation of these systems. Nothing extra will be paid to him (Contractor) on this account.



FINANCIAL BID FORM
For

“Schedule for Annual Maintenance of Fire Protection System, Fire Alarm System in Office-cum-Lab Complex of West Bengal Pollution Control Board at Barrackpore Regional laboratory , Panpur More , Narayanpur , Kankinara , 24 Pgs (N), PIN-743126

Name of the Bidder	:	
Address	:	
Phone	:	
Fax	:	
Email	:	
Name of authorised person(s)	:	
Signature of the authorised person(s) with seal	:	
Name of authorised person(s)	:	

Sl. #	Description of Item	Unit	Quantity	Rate per month Rs (including GST)	Amount Rs
1	Annual Maintenance of Fire Protection System, Fire Alarm System in Office-cum-Lab Complex of West Bengal Pollution Control Board, Barrackpore Regional Office , Panpur More , Narayanpur , Kankinara , 24 Pgs (N), PIN-743126 As per scope of work given in the tender documents complete as required.	Month	12 months		
Total in Rs. including GST					

(Rupees Sixty Thousand only)

Total amount in word.....

Name & Address of the Tenderer

Signature of Tenderer with seal.....

Phone No.....

Fax No.

Place

Date

Date:

Signature with seal
of the Bidder