Memorandum

No. 518/MA/O/C-3/3C-2/2005

Dated, Kolkata, the 4th day of May, 2005.

It was under consideration of the Government of West Bengal in the Department of Municipal Affairs for sometime past to form a Mission for systematic management of Solid Waste in an efficient manner to make West Bengal cleaner, greener and environment friendly through multiprong activities like training, capacity building, generating awareness, research and involvement of different organizations and community participation. Keeping this in view, the State Government has decided to set up a Mission in the form of a registered society styled as “West Bengal Solid Waste Management Mission” to be situated in the Municipal Affairs Department, Government of West Bengal, Writers’ Buildings, Kolkata – 700 001.

2. The aims and objectives of the Society Styled as “West Bengal Solid Waste Management Mission” are as follows:
   (a) To make West Bengal cleaner, greener and environment friendly.
   (b) To contribute towards the protection and management of environment and ecology through scientific, technical, research and other activities.
   (c) To promote, facilitate and advise on scientifically sound and technologically proven solid waste management by the municipal bodies, PRIs or other statutory bodies.
   (d) To coordinate between and advise various Government departments, municipal bodies, Panchayati Raj Institutions, statutory bodies and other institutions on management of solid waste.
   (e) To support training and capacity building of various categories of municipal staff, NGO and staff of various Government Departments on SWM including organizing seminars, workshops on various aspects of Solid Waste Management.
   (f) To facilitate generation of awareness by participatory process, involving the municipal bodies, panchayati raj institutions, Government departments, other statutory bodies and NGOs etc.
   (g) To support research & development activities on solid waste management including policy research by reputed academic and research institutions. Research on hygienic processing of waste shall also be taken up.
   (h) To act as a facilitator for modernization of collection, transportation, treatment and disposal of solid waste in municipal areas, panchayat areas or areas under statutory bodies and marketing of recycled wastes, including composts.
   (i) To evaluate the environmental status and impact assessment of Solid Waste disposal and management.
   (j) To facilitate setting up of regional or common solid waste management facilities under joint partnership mode, provide scientific and technological support and channelize seed capital for the purpose.
   (k) To give policy guidance on SWM as well as Integrated Waste Management (IWM) of biomedical waste, hazardous waste as well as solid waste.
   (l) To advise the State Government and act as a referral institute, on introduction of user charges for the Solid Waste Management facility, financial mechanisms for giving performance based grants, or subsidies to the municipal bodies, statutory bodies or panchayati raj institutions.
   (m) To promote and support the non-Government organizations and community based organizations working in Urban Waste Management and ensure community participation.
   (n) To receive contributions or fund by way of grants-in-aid and subsidies from the Government of India, State Government or from any other National/International agencies or organizations.
(o) To take up the activities under the externally aided and funded agencies provided they are not inconsistent with the policies and guidelines of the Central and State Government.

(p) To utilize the income and properties of the Mission whatever derived or obtained, solely towards promotion of the objective of the Mission and no portion thereof shall be paid to or divided amongst the members by way of profits.

(q) To do all such lawful acts as are conducive and incidental to the attainment of the Solid Waste Management rules and programmes.

3. GOVERNING BODY: -

The Governing Body of the Mission shall consist of the following persons, namely:

1. Chief Secretary, Government of West Bengal – Chairperson (ex-officio)
2. Secretary, Department of Environment, Government of West Bengal – Member (ex-officio)
3. Secretary, Department of Urban Development, Government of West Bengal – Member (ex-officio)
4. Secretary, Department of Finance, Government of West Bengal – Member (ex-officio)
5. Secretary, Department of Panchayat & Rural Development, Government of West Bengal – Member (ex-officio)
6. Secretary, Department of Land & Land Reforms, Government of West Bengal – Member (ex-officio)
7. Member Secretary, West Bengal Pollution Control Board – Member (ex-officio)
8. One nominee of the Ministry of Urban Affairs, Govt. of India – Member (ex-officio)
9. One nominee of the MOEF, Govt. of India – Member (ex-officio)
10. Chief Executive Officer, KMDA – Member (ex-officio)
11. 3 NGOs – Member (By name)
12. 3 Experts – Member (By name)
13. 3 Nominees of Urban Local Bodies – Member
14. Secretary, Department of Municipal Affairs, Government of West Bengal – Member Secretary (ex-officio)
15. Secretary, KMDA – Treasurer (ex-officio)

The NGOs (by name), Experts (by name) and the nominees of the Urban Local Bodies will be selected in the 1st meeting of the Governing Body.

4. TECHNICAL ADVISORY COMMITTEE: -

The Technical Advisory Committee of the Mission shall consist of the following members:

1. Secretary, Department of Environment – Chairman
2. Member Secretary, West Bengal Pollution Control Board – Member
3. Technical Head of KMDA looking after SWM – Member Convener
4. Technical Head of Municipal Engineering Directorate looking after SWM – Member
5. 3 nominated experts in SWM – Member

S/d – D. Mukhopadhyay
Secretary.
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1. P.A. to the Chief Secretary.
2. P.A. to the Secretary, Department of Environment, Government of West Bengal, Writers' Buildings, Kolkata - 700 001.
3. P.A. to the Secretary, Department of Urban Development, Government of West Bengal, Writers' Buildings, Kolkata - 700 001.
4. P.A. to the Secretary, Department of Finance, Government of West Bengal, Writers' Buildings, Kolkata - 700 001.
5. P.A. to the Secretary, Department of Panchayat & Rural Development, Government of West Bengal, Jessop Building, 1st floor, 63, N.S. Road, Kolkata - 700 001.
6. P.A. to the Secretary, Department of Land & Land Reforms Department, Government of West Bengal, Writers' Buildings, Kolkata - 700 001.

The Member Secretary, West Bengal Pollution Control Board, Paribesh Bhawan, Building No. 10A, Block - III, Salt Lake, Kolkata - 700 098.

8. P.A. to the Secretary, Department of Municipal Affairs, Government of West Bengal, Writers' Buildings, Kolkata - 700 001.
9. P.A. to the Secretary, K.M.D.A., Prasasin Bhawan, DD-I, Sector-I, Salt Lake, Kolkata - 800064.
10. The Registrar of Societies, Farm & Non-trading Corporations, Government of West Bengal.

Dated, Kolkata, the 4th day of May, 2005.

Deputy Secretary.