

Price : **Rs. 200.00**

Serial No.	
TENDER DOCUMENT FOR ENLISTMENT OF PRINTERS	



West Bengal Pollution Control Board
Paribesh Bhawan
10A, Block – LA, Sector – III
Bidhannagar, Kolkata – 700 098
Tel. No. 2335-9088, Fax No. : 2335 - 8073

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• Last date and time of selling of Tender Document	<u>25.11.2011</u> at 3 P.M.
• Last date and time of submission of Tender Document	<u>01.12.2011</u> at 4 P.M.

PARTICULARS TO BE FURNISHED

1	Name of the Printing Press	:			
2	Address with telephone/fax no./e-mail address a) Office b) Press (to be mentioned whether owned or rented)	:			
3	Nature of Ownership (Proprietorship/Partnership/Company/Others)	:			
4	Name & Mobile No. of contact person	:			
5	Date of Inception	:			
6	Turn Over (during last three financial year)	:			
7	PAN No. (Valid)	:			
8	ITCC/STCC/VAT (copy to be attached)	:			
9	Valid Trade License No.	:			
10	Valid Consent to Operate (W.B. Pollution Control Board/DIC)	:	Yes/No.		
			No.	Type	Make/Model
11	<u>Description of machines & accessories</u> : a) Letter Press Machine b) Offset Machine c) Cutting & Stitching Machines d) Binding Machine e) Other machines and accessories	:			
	Other infrastructural; facilities, if any : a) In House Developing System b) In House Photograph Processing system c) In House Binding System d) In House Design Systems e) In House DTP facilities				Yes/No

14	No. of employees	:	
15	Experience	:	
16	Credentials	:	
17	Delivery System	:	
18	Other related information	:	
19	<p>I/We hereby declare that all the information furnished above are true to the best of my/our knowledge and belief. If any information furnished is found incorrect and false at any subsequent stage, I/We shall have no right to raise any objection for enlistment as an approved printer, would be cancelled for such incorrect and false statement.</p> <p>Signature and Designation of Authorized representative with seal and date</p>		

Terms & Conditions :

1. One panel would be prepared for printing of Books, Booklets, Annual Reports, Newsletters, different type of Forms, Leaflets, Posters, Badges, Certificates etc. of the Board according to its requirement.
2. The panel of printers will remain valid for 2 (two) years with effect from the date of enlistment. The validity period may further be extended for 1 (one) year. The Board may cancel the enlistment at any time before expiry of the tenure without assigning any reason.
3. The tender document is available for sale from the Accounts Section of the Board against non-refundable payment of Rs.200.00 (Rupees two hundred) only by Demand Draft/Pay Order/ Banker's Cheque to be drawn in favour of West Bengal Pollution Control Board payable at Kolkata.
4. The tender document can also be downloaded from the website: www.wbpcb.gov.in. In that case the cost of tender document must be deposited along with submission of such Bid documents.
The printers already enlisted with the Board at present, need not to participate in the selection process.
5. The printers selected for empanellment, shall have to pay a sum of Rs. 2000/- (Rupees two thousand) only by Demand Draft/Pay Order/Banker's Cheque to be drawn in favour of West Bengal Pollution Control Board payable at Kolkata which is non-refundable as enlistment fees.
6. Tender document is not transferable to any other bidder.
7. The printers should have at least five years' experience in the field.
8. Valid ITCC/STCC/VAT/Trade License/Consent to Operate from West Bengal Pollution Control Board/DIC and other related papers should be submitted with offer. If enlisted, renewal of the above mentioned documents has to be made in time during validity period of the panel.
9. The Board reserves the right to reject or cancel any or all the tenders without assigning any reason whatsoever.
10. For printing works as and when necessary, rates would be invited from all the empaneled printers. However, if any empaneled printers fails to offer rate for three consecutive quotations, its empanellment shall be subject to cancellation without further notice.
11. Photocopies of the credentials shall have to be submitted along with the offer.

Tender document in sealed envelope superscribed as “ENLISTMENT OF PRINTERS FOR THE WEST BENGAL POLLUTION CONTROL BOARD” addressed to the Senior Personnel Manager, West Bengal Pollution Control Board, Paribesh Bhawan, 10A, LA Block, Sector – III, Bidhannagar, Kolkata – 700 098 should be dropped in the tender box marked for the purpose at the ground floor of PARIBESH BHAWAN.