

WEST BENGAL CLEANER PRODUCTION CENTRE

a collaborative effort of



West Bengal Pollution Control Board



Indian Chamber of Commerce

APPLICATION FORM – B

ENVIRONMENT EXCELLENCE AWARD, 2007

(For Small and Medium Industry Sector)

Application forms available from: 21st August, 2007
Last date of submission of forms: 30th September, 2007

The award will be given for the small and medium industry sector i.e. **industries with capital investment on plant and machineries upto Rs 10 crore.**

The information provided in this application form will be used to screen and select the awardees. Please provide information on the sections as specified in the form along with relevant supporting documents. Incomplete forms will not be entertained.

This application form contains two sections.

Section I - information on the general details of the industrial unit;

Section II - information on the technical details about overall environmental performance of the industrial unit;

The eligibility criterion is

- compliance with all environmental norms and statutory obligations.

The selection criteria are

- regular compliance with the environmental standards and achieving levels beyond compliance
- proactive practices, process improvements and modifications undertaken towards pollution prevention, waste minimization, energy or resource conservation and overall environmental improvement
- environment management system and practices.

Please attach supporting documents to substantiate your statements whenever necessary.

Please note: Application of industries who have received the Environment Excellence Award in 2005 and 2006 shall not be considered for the Environment Excellence Award, 2007.

GENERAL INFORMATION

1. Name of the organization :
2. Address
3. Telephone, fax, e-mail, web site :
4. Name, designation, address, telephone, fax, e-mail of the person submitting the application form :
5. Gross capital investment of the industrial unit :
6. Number of employees :
7. Nature of industry :
8. Category of industry : Special Red Ordinary Red
 Orange Green

TECHNICAL INFORMATION

Total Compliance Audit

1. What is the frequency of the monitoring of different environmental parameters
 Daily Weekly Fortnightly Monthly
 Bimonthly Quarterly Half yearly Yearly
2. List the air pollutants monitored and describe briefly the measures taken to abate/mitigate the same.
 SPM SO₂ NO_x Any other (*please specify*)
3. List the water pollutants monitored and describe briefly the measures taken to abate/mitigate the same.
 BOD COD pH Oil & Grease TDS TSS Any other (*please specify*)
4. Does the facility generate any hazardous waste?
 Yes No (*If yes, specify the major categories of hazardous waste generated, the management practices and initiatives in place for waste reduction/recycling of waste*)
5. What is the frequency of reporting?
 Daily Weekly Fortnightly Monthly
 Bimonthly Quarterly Half yearly Yearly
6. Specify the information flow path for reporting the environmental performance.

House keeping and Non-hazardous Solid Waste Management

7. List any other industrial wastes generated and the measures taken for their management.

Energy Conservation

8. Whether this industry have installed energy meter?
 Yes No *If yes, please give details.*
9. Please specify the energy conservation measures adopted by the industries.

Cleaner Production approach

a) Intent of Management

10. Does the company have a written environmental policy?
 Yes No *If yes, please give details of the policy.*
11. At what level your company has an environmental policy exists?
 Yes No *If yes, please give details of the policy.*
 Company level Facility level Both at company and facility levels
(*Please attach a copy of the environmental policy*)

12. Does the company have an environmental cell/ department?
 Yes No *If yes, please give details of the structure of cell/department.*
13. Please specify what type of cleaner production practices have been introduced by the industries and where, and the outcome of cleaner production.

b) Environmental Management System (EMS) as overall management policy

14. Whether there is two-way communication among different levels of industrial personnel about different environmental aspects?
 Yes No
15. What is the frequency of meetings conducted for maintaining cleaner production practices?
 Daily Weekly Fortnightly Monthly
 Bimonthly Quarterly Half yearly Yearly
16. Specify the details of facilities of the company that have an EMS (environmental management system) in place. Does the facility, where the project/programme has been implemented, have an EMS?
 Yes No

Awareness of personnel

17. Does the supervisor know about the precautions to minimize the fugitive emission or water loss?
 Yes No *If yes, please give details about the steps taken as precautionary measure*
18. Does the midlevel management aware of the noncompliance with the environmental norms?
 Yes No *If yes, please give details about the modalities of the corrective measures.*
19. Does the company engage in environmental reporting other than regulatory reporting?
 Yes No
(If yes, please indicate the frequency and the nature of reporting (e.g., external reporting to the shareholders and other stakeholders and internal reporting).

Occupational Health and Safety

20. Whether the industry conducts regular health check up programme
 Yes No
21. If yes, what is the frequency of health checking?
 Daily Weekly Fortnightly Monthly
 Bimonthly Quarterly Half yearly Yearly Other:
Please specify
22. What precautions are taken by the industries to reduce occupational health hazards or accidents?

Social Responsibility and Community Outreach

23. What are the programs conducted for environmental awareness or community outreach? *(Please specify)*
24. Please list the main environmental programmes and initiatives started by the company related to environment and sustainable development.
25. Is your company involved in any national/international environmental programme/initiative?
 Yes No *(If yes, provide details)*

Resource Conservation

26. Describe any significant resource conservation initiatives undertaken.
 Yes No *If yes, please give details.*

Environment Disaster Management Plan (DMP)

27. Whether this unit has an adequate DMP.
 Yes No *If yes, please give details.*
28. Does the facility have any environmental risk management and disaster management plan in place?
 Yes No *If yes, please give details.*

Environmental Audit

29. Does the industry regularly conduct environmental audits?
 Yes No

DECLARATION

This is to certify that we have applied for the Environment Excellence Award, 2007 in the small and medium industry sector.

I/We also certify the information/documents submitted in this connection are true to the best of our knowledge and belief.

Date :

Signature:

Seal of organisation

Name:

RULES & REGULATIONS

- Duly completed application form along with all supporting materials and documents should be submitted to the below mentioned address on or before 30th September, 2007.
- Only completed applications will be considered for the award.
- The WBPCB or the ICC does not bear the responsibility for non-receipt/late receipt of any material sent.
- Do not send any confidential document or any original document along with the application form.
- Materials/ documents once submitted will not be returned.
- An industry would be allowed to submit only one application but one industry may submit separate applications for it's different units.
- The applications will be screened by a distinguished panel of experts who will rank the industries.
- Applicants may be asked at any time during the period of evaluation to substantiate the claims made in the application.
- The industries selected on primary scrutiny may have give presentation on their proactive environmental management practices.
- The selection committee will have the sole right and discretion to reject the applications that do not meet the eligibility criteria.
- The decisions of the Selection Committee would be final and binding on everyone for all matters.

MAILING ADDRESS

Please send the completed application form to the following address:

West Bengal Cleaner Production Centre

Environment Management Centre

Indian Chamber of Commerce, 4, India Exchange Place, Kolkata - 700 001

CONTACT PERSONS

For any further information please contact:

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