

WEST BENGAL CLEANER PRODUCTION CENTRE

a collaborative effort of



West Bengal Pollution Control Board



Indian Chamber of Commerce

APPLICATION FORM – D

ENVIRONMENT EXCELLENCE AWARD, 2007

(For Service Sector – Health Care Establishments, Hotels, Real Estates, IT & IT-ES)

Application forms available from: 21st August, 2007
Last date of submission of forms: 30th September, 2007

The award will be given to the Service Sector organizations i.e. Health Care Establishments, Hotels, Real Estates and IT & IT Enabled Services (IT-ES) in recognition of outstanding innovative work relating to the protection of environment and to impart environmental awareness.

The information provided in this application form will be used to screen and select the awardees. Please provide information on the relevant sections as specified in the form along with requisite supporting documents. Incomplete forms will not be entertained.

This application form contains four sections.

- Section I - information on the general details of the applicant Service Sector organisation;
- Section II - information related to the Health Care Establishments;
- Section III - information related to the Hotels;
- Section IV - information related to the Real Estates;
- Section V - information related to the IT & IT-ES;
- Section VI - information related to the Environmental Issues;

The eligibility criteria for an applicant Service Sector organisation are that it should

- have complied with the provisions of the environmental Acts and Rules, as applicable
- have made a positive impact on environment through specific activity pertaining to the environment.

The Service Sector organisation should have done commendable work in any of the following or related environmental fields:

- sanitation
- solid waste management
- waste water management
- water conservation
- rain water harvesting
- energy conservation
- renewable energy
- environmental awareness
- afforestation/ tree planting and conservation
- green purchase

Please attach supporting documents to substantiate your statements wherever necessary.

Please note: Application of Organisation who have received the Environment Excellence Award in 2005 and 2006 shall not be considered for the Environment Excellence Award, 2007.

HOTELS

1. Nature of Hotel with respect to accommodation capacity
 < 25 beds 25 – 50 beds 51 – 75 beds 76 – 100 beds > 100 beds
2. Whether the Hotel provides potable water to the residents through their own facility.
 Yes No (*If yes, please provide the details in this regard*)
3. Whether the Hotel has proper municipal solid waste management facilities.
 Yes No (*If yes, please provide the details in this regard*)
4. Whether the Hotel has developed greenery within its premises and maintains it.
 Yes No (*If yes, please provide the details in this regard*)
5. Mention the quantity of sewage generated per day.

REAL ESTATES

1. Nature of Real Estate
 - (a) With respect to number of flats
 < 25 Flats 25 – 50 flats 51 – 75 flats 76 – 100 flats > 100 flats
 - (b) With respect to occupancy
 < 50 persons 50 – 200 persons 201 – 500 persons 501– 1000 persons > 1000 persons
2. Mention the Floor-Area-Ratio (FAR) of the Real Estate
3. Please mention when the applicant body is registered Yes No
Year of Registration: Registration no.:
State the Act under which it is registered
4. Has the applicant body maintained audited accounts during last three years? Yes No
5. Whether the Real Estate has own treatment facility for potable water supply.
 Yes No (*If yes, please provide the details in this regard*)
6. Mention the quantity of sewage generated per day.
7. Whether the Real Estate conducted Environmental Impact Assessment for its site.
 Yes No Not applicable (*If yes, please provide the details in this regard*)
8. Whether the Real Estate prepared Environment Management Plan for its site.
 Yes No Not applicable (*If yes, please provide the details in this regard*)
9. Whether the Real Estate has obtained the statutory Environmental Clearance from Government of India.
 Yes No Not applicable (*If yes, please provide the details in this regard*)
10. Whether the Real Estate has developed water body within its premises and maintain it.
 Yes No (*If yes, please provide the details in this regard*)
11. Whether the Real Estate has developed greenery within its premises and maintains it.
 Yes No (*If yes, please provide the details in this regard*)
12. Whether the Real Estate has proper municipal solid waste management facilities.
 Yes No (*If yes, please provide the details in this regard*)

IT & IT ENABLED SERVICES

1. Nature of activity
 Only IT services IT & IT-ES Hardware Development & Assembly
2. Whether the organisation generates electronic and electrical wastes.
 Yes No *(If yes, please provide the details in this regard)*
3. Mention in details regarding mode of storage and method of disposal of E-wastes.
4. Whether the refrigerant is used following the Ozone Depleting Substances (Regulation and Control) Rules, 2000.
 Yes No *(If yes, please provide the details in this regard)*
5. Whether adequate emission & noise control measures have been taken for the Diesel Generator Sets.
 Yes No *If yes, please give details.*

ENVIRONMENTAL ISSUES FOR FOUR CATEGORIES

1. Whether the Service Sector organization has a separate environment protection cell/ department
 Yes No *If yes, please give details of the structure of cell/department.*
2. Whether the organization has engaged a specific officer/or a member of the staff for carrying out environment protection programme
 Yes No *If yes, Please provide details of the number of persons engaged etc.*
3. What is the frequency of the monitoring of different environmental parameters
 Daily Weekly Fortnightly Monthly Bimonthly Quarterly Half yearly Yearly
4. Whether the organization complies with provisions of the relevant environmental Acts and Rules, as applicable
 Yes No Not applicable
(If yes, please provide the compliance status under the relevant Acts & Rules)
5. Describe the wastewater treatment system.
6. Whether the organization is harvesting rainwater? Yes No *(If yes, please give details)*
7. Whether the organization have installed energy meter?
 Yes No *If yes, please give details.*
8. Please specify the energy conservation measures adopted by the organization.
9. Describe any significant resource conservation initiatives undertaken.
 Yes No *If yes, please give details.*
10. Does the organization have a written environmental policy?
 Yes No *If yes, please give details of the policy.*
11. At what level the environmental policy of the organization exists?
 Yes No *If yes, please give details of the policy.*
 Organization level Service level Both at organization and service levels
(Please attach a copy of the environmental policy)
12. Describe the housekeeping activity of the organization.

13. Has the organization been rewarded by any other organization/institution or achieved international certification like ISO 9000 or ISO 14000 or OHSAS?
 Yes No (If yes, please specify)
14. Please indicate the programmes/activities for the protection of environment
15. Please indicate the programmes/activities for the environmental education or awareness generation or community outreach
16. Has the organization made a positive impact on environment through specific activity(s) pertaining to environment?
 Yes No (If yes, please provide a summary of the activity(s) within 500 words)
17. Describe how the case study/initiative/programme/project demonstrates your leadership in environmental endeavours by setting new standards through the development and implementation of new or innovative techniques or practices. Please state how your standard compares with the benchmarks/best in state and in India.
18. Describe the success and effectiveness of the outcomes, including the quality, sustainability, significance and replicability.
19. Describe the practices, outcomes, experience or your case study/initiative/programme/project.

DECLARATION

This is to certify that I/we have applied for the Environment Excellence Award, 2007 for the Service Sector.

I/We also certify the information/documents submitted in this connection are true to the best of our knowledge and belief.

Date :

Signature:

Seal of organisation

Name:

RULES & REGULATIONS

- Duly completed application form along with all supporting materials and documents should be submitted to the below mentioned address on or before 30th September, 2007.
- Only completed applications will be considered for the award.
- The WBPCB or the ICC does not bear the responsibility for non-receipt/late receipt of any material sent.
- Do not send any confidential document or any original document along with the application form.
- Materials/ documents once submitted will not be returned.
- A Service Sector would be allowed to submit only one application.
- The applications will be screened by a distinguished panel of experts, who will rank the Service Sectors.
- Applicants may be asked at any time during the period of evaluation to substantiate the claims made in the application.
- The Service Sectors selected on primary scrutiny may have to give presentation on their proactive environmental endeavour before the Selection Committee.
- The Selection Committee will have the sole right and discretion to reject the applications that do not meet the eligibility criteria.
- The decisions of the Selection Committee would be final and binding on everyone for all matters.

MAILING ADDRESS

Please send the completed application form at the following address:

West Bengal Cleaner Production Centre

Environment Management Centre

Indian Chamber of Commerce

4, India Exchange Place, Kolkata - 700 001

CONTACT PERSONS

For any further information please contact:

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